



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Arizona State Office
222 North Central Avenue
Phoenix, AZ 85004
www.az.blm.gov



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EMS TRANSMISSION 9/23/05
Instruction Memorandum No. AZ-2005-040
Expires: When Superseded or Cancelled

To: All District/Field Managers; AZ-954
Attention: Public Rooms

From: Deputy State Director, Business and Support Services

Subject: Revised Cost Recovery Fee Schedule for the Public

Purpose: This Instruction Memorandum (IM) replaces IM No. AZ-2005-014 to reflect increased Department of the Interior (DOI) search and review fees for cost recovery.

Background: In accordance with 43 CFR Part 2, Appendix C (1), the DOI has revised cost recovery fees for use in Bureau of Land Management (BLM) Public Rooms for the sale of products or services to the public. Previously issued Arizona policy on cost recovery is now obsolete and must be reissued.

Policy/Action: All Arizona Public Rooms are to adopt the cost recovery fees in the attached revised schedule. Attachment 1 provides the updated schedule of DOI rates for research, search, and review fees for services performed in making documents available for public inspection and copying. The new fees are to be posted in all BLM Public Rooms; Attachment 2 provides sample lists for posting. All other Arizona rates for the sale of products or services to the public remain unchanged.

Time Frame: Effective immediately.

Manual/Handbook Sections Affected: BLM Handbook 1270-2, Cost Recovery; BLM Manual 1271, BLM Information Access Center.

Contact: Toni Klimek, State Records Administrator, (602) 417-9364; or Lynn Peterson, State Records Officer, (602) 417-9347.

Signed by: Bonnie Hogan
DSD, Business & Support Services

Authenticated by: Margaret Walker
Management Assistant

2 Attachments

- 1 – [BLM-Arizona Cost Recovery Fee Schedule](#) (6 pp)
- 2 – [Lists of Products to Post in Public Rooms](#) (2 pp)